

## **Attachment I**

### **List of Attachments to the Application**

*Unless otherwise noted each attachment is required as a part of the Applicant's submission*

- 1 - IRS Determination letter
- 2 - Financial audit within previous 24 months of submission date.
- 3 - IRS Form 990 (most recent)
- 4 - Documentation of the required matching funds.
  - Letterhead stationary
  - Signed and dated
  - Name of project
  - Name of organization providing the match
  - What kind of match ( ex. cash, case management, child care)
  - Value of contribution
    - o Cash amount OR
    - o Description/value of in kind AND methodology to determine value
  - Date and time period it will be available (should match grant term) and fiscal year it will be contributed
- 5 - Code of Conduct which complies with 2 CFR part 200 (or documentation that the HUD has already accepted your Code of Conduct)
- 6 - Job Descriptions, If Answered Yes (Section 4)
- 7 - Professional Oversight and Supervision; If Answered Yes (Section 4)
- 8 - MOU documenting the Partner's commitment; If Answered Yes (Section 4)
- 9 - Jurisdictional Representative Certification Form. Not Required (Section 5)
- 10 - Mainstream MOU; If Answered Yes (Section 10)
- 11 - Findings/Corrective Action; if answered yes (Section 11)
- 12 - The methodology used to determine fair market rate for the structure(s) to be leased; If selected NA (Section 12)
- 13 - Documentation from investors stating when the development is expected to complete construction; If applies (Section 18)

**For Applicants applying for the COC Bonus (or reallocation) Project Leveraging Healthcare Resources, Please attach:**

Letters of commitment (on letterhead), contracts, or other formal written documents that demonstrate the number of subsidies or units being provided to support all the new projects that leverage housing. For housing authorities this can include set asides or limited preferences. Commitments must be for at least 25% of the program participants of the project.

A written commitment (on letterhead) from a health care organization with the value of the commitment and the date(s) healthcare resources will be provided. Value of commitment must be equivalent to at least 25% of the funding being requested for the project. Letters should include: (a) the project name; (b) value of the commitment; and (c) specific dates that healthcare resources will be provided (e.g., 1-year, term of grant, etc.)

**For Applicants applying for the COC DV Bonus Project or New Applicants using non-Central Florida HMIS**

Most recent APR